



Government of West Bengal  
Office of The Executive Engineer  
Siliguri Division, Housing Directorate,  
M - 6, Building, Tenzing Norgey Road,  
Pradhan Nagar, Siliguri - 734003  
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Memo No.579/T-4(P-X)

Dated: 04.07.2018

**e-NOTICE INVITING TENDER**  
**No. 08 OF 2018-2019 OF THE EXECUTIVE ENGINEER**  
**SILIGURI DIVISION, HOUSING DIRECTORATE.**  
**TENDER REFERENCE NO. WBHOUSING\_EE\_SILIGURI\_eNIT- 08**

The Executive Engineer, Siliguri Division, Housing Directorate, invites  
e-Tender for the work detailed in the table below. (Submission of Bid through online)

Name of work	Estimated Amount put to Tender	Earnest Money	Cost of Documents including W.B.F. 2911(ii)	Time of completion	Eligibility of Bidder
	(inRs.)	(inRs.)	(inRs.)		
Replacement & Renovation work of toilet, kitchen and stair with stair case of "B" type building (Block I, J, K, L, A & O) 6 Nos. Block, 36 Nos. flat Cat. II at R.H.E., Milanpally, Siliguri.	Rs. 40,40,035.00	In the shape of Net Banking or RTGS / NEFT Rs. 80,801.00	Rs. 2505.00 (per set) [ As per order no. 199-CRC/2M-10/2012 Dt.21.12.2012 of PWD only applicable for the successful bidder at the time of Formal Agreement ]	120 Days	NIT Clause No. 05

1. In the event of e-filling, intending bidder may download the tender documents from the website: <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate & necessary cost of Earnest Money will be deposited through Net Banking or RTGS / NEFT from any nationalized bank in favour of Executive Engineer, Siliguri Division, Housing Dte. payable at Siliguri. Online receipt and refund of EMD of e-Tender through state Govt. e-Tender Portal.
2. Both Technical document and Financial Bid are to be submitted in technical (Statutory & Non- Statutory) and financial folder concurrently duly digitally signed in the website wbtenders.gov.in
3. The Technical document and Financial Bid to be submitted online on & from 04.07.2018 after 6:05 p.m.
4. The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL Document** of the tenderer found qualified by the Executive Engineer, Siliguri Division, Housing Dte. The decision of the Executive Engineer, Siliguri Division, Housing Dte. will be final and absolute in this respect. The both list of Qualified Bidders will be displayed in the website and also in the Notice Board of the office of the Executive Engineer, Siliguri Division, Housing Dte. on the scheduled date and time.
5. **Eligibility criteria for participation in the tender.**
  - i. Out Side Bonafied Contractors having resourceful financially sound and having experience in similar nature of work of State / Central Government, State / Central Government undertaking, Statutory / Autonomous bodies constituted under the Central / State statute, with Credential of value not less than 40 % of the estimated amount put to tender in a single work during last 05 (five) years Prior to the date of issue of this NIT; or

Intending Tenderers should produce Credentials of 02 (two) similar nature of completed work, each of the minimum value of 30 % of the estimated amount put to Tender during 05 (five) years prior to the date of issue of Tender Notice; or



Intending Tenderers should produce Credentials of 01 (one) single running work of similar nature which has been completed to the extent of 80 % or more and value of which is not less than the desired value. in case of running works , only those Tenderers who will submit the Certificate of satisfactory running work from the concerned Executive Engineer, or equivalent Competent Authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e. the tenderer.

**N.B.:- Completion Certificate issued by the Executive Engineer or Equivalent or competent authority will be treated as valid credential. Completion certificate should contain a) Name of work, (b) Name of Client, (c) Amount put to tender, (d) Schedule month and year of commencement and completion as per work order (e) actual month and year of completion. and detail communication address along with contact number & Email address of the Client.**

**Work order and Payment Certificate will not be treated as credential.**

- ii. The prospective bidders shall have in their full time engagement experienced technical personnel, the minimum being one Civil Engineering Degree / Diploma holder as per rule (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evaluation.) [Non statutory Documents]
- iii. All categories of prospective Tenders shall have to submit Valid updated status of Trade Licence, Professional Tax Clearance Certificate along with up to date Chalan, EPF Registration Certificate along with current chalan, Company Registration Certificate, Registered Partnership Deed, Pan card issued by Income Tax Department, Copy of latest I.T. Return (Last three Years), GST registration certificate should be documented through e-filing.[Non statutory Documents]  
In case of Partnership Firms and Company, the Tax Audited Report in 3CD Form to be furnished along with Balance Sheet, Profit & Loss Account and all schedules forming the part of Balance Sheet and Profit & Loss Account.  
In addition In case of Registered Un-employed Engineers' Co-operative Societies / Labour Co-operative Societies are required to furnish the following documents: [Non statutory Documents]
  - a) Certificate of Registration and Certificate of Validity of Registration from respective Assistant Registrar of Co-operative Societies, Bye Law.
  - b) Current "No Objection Certificate" from the Assistant Registrar of Co-operative Societies.
  - c) Supporting documents showing area of operation.
  - d) Name with address and signature of the present Board of Directors of the Co-operative Society.
  - e) Minutes of last Annual General Meeting and Audit Report (Last 03 years) of the Co-operative Society with the evidence of submission of the same to the concerned Authorities.[Non statutory Documents]
- iv. Declaration regarding Structure and Organization duly digitally signed by the applicant to be submitted along with application.
- v. No exemption of EMD is allowed for any Company / Firm / Society.
- vi. No fresh Joint Venture specially constituted exclusively for this work against the NIT under reference will be allowed. Joint Venture Company having previous experience and credentials full filling NIT requirement can participate.
- vii. Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.
- viii. Prevailing safety norms has to be followed.
- ix. The evaluation committee will have sole discretion to decide eligibility of the contractor on the basis of e-filing documents and reserves the right to refuse any explanation to contractors found ineligible after scrutiny. In case of any need of verifying the documents (uploaded soft copies) the hard copies should be produced instantly as and when demand within 24 hrs. in working days.



6. No mobilization /secured advance will be allowed.
7. Agencies shall have to arrange land for erection of Plant & Machineries, storing of material labour shed, laboratory etc. at their own cost and responsibility.  
The prospective Tenderer shall establish field – testing laboratory equipped with requisite instruments and technical staff according to the requirements of works to be executed.
8. All materials such as cement, steel are to be procured at his own cost. Quality of material should be maintained as per relevant B.I.S. Code with necessary test report.  
Authenticated evidence for purchase of Cement & Steel (Reputed brand as approved by the Engineer-in-Charge) is to be submitted along with challan and Test Certificate. In the event of further testing opted by the Engineer-in-Charge, then such testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.
9. Issuance of Work Order as well as Payment will be depend on availability of fund and no claim what so ever will be entertained for delay of Issuance of work order as well as payment. Intending tenderers may consider this criteria while submission of Tender and Quoting their rates.
10. Recovery of 1% cess on construction cost in accordance with the buildings and other construction worker's (Regulation of Employment & conditions of service) Act. 1996 will be implemented in this Tender. If any other recovery lies, may be done from the contractors bill as per Govt. Rule.
11. In connection with the work, Arbitration will not be allowed. The Clause No. Of WBF No. 25 of 2911(i)/2911(ii) is to be considered as deleted.
12. Bids shall remain valid for a period not less than 120 (One hundred twenty) days after the dead line date for Financial Bid submission. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forth with or without assigning any reason thereof.
13. Guiding schedule of Rates : Schedule of rates of P.W.D. (W.B.) with effect from 01.11.2017 with up to date addenda & corrigenda for Building, Sanitary & Plumbing works, materials and labour.

#### 14. :- Important information:

##### Date & Time schedule

Sl. No.	Particulars	Date & Time
1	Date of Publishing of N.I.T. Documents online.	04.07.2018 at 6.00 pm
2	Documents download start date (Online)	04.07.2018 at 6.05 pm
3	Documents download end date (Online)	18.07.2018 up to 6.00 pm
4	Bid submission start date (Online)	04.07.2018 after 6.05 pm
5	Bid Submission closing (Online)	18.07.2018 up to 6.00 pm
6	Bid opening date for Technical Proposals (Online)	23.07.2018 at 11.00 am
7	Bid opening date for Financial proposal (Online)	To be notified Later on
8	Also if necessary for further negotiation through offline for final rate	To be notified Later on

#### 15. LOCATION OF CRITICAL EVENT

**Bid opening place ➡**

Office of the Executive Engineer,  
Siliguri Division, Housing Directorate,  
M- 6, Tenzing Norgey Road, Pradhan Nagar,  
Siliguri - 734003



The Undersigned reserves all the rights for cancelation of any application or applications without assigning any reason after scrutiny of the applications.

16. The Agency will be liable to maintain the work at the appropriate service level to the satisfaction of the Engineer-in-Charge at his own cost for a period as per prevailing Govt. Rule from the date of completion of the work. If any defect/damage is found during the period as mentioned above contractor shall make the same good at his own cost expense to the specification at par with instant project work. Failure to do so, penal action against the Agency will be imposed by the Department as deem fit. The Agency will have to quote his rate considering the above aspect.
17. All Bidders are requested to present in the 'Office of the Executive Engineer, Siliguri Division', Housing Directorate during opening the financial bid. Executive Engineer, Siliguri Division, Housing Directorate, may call **Open Bid/Seal Bid** after opening of the said bid to obtain the suitable rate further, if it is required. No objections in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal tender will be entertained in the Bid further.
18. Site of Work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
19. **Earnest Money** : Earnest money @ 2% of the estimated amount must be submitted (in favour of Executive Engineer, Siliguri Division, Housing Directorate) through net banking or RTGS/NEFT from any Nationalised bank in favour of Executive Engineer, Siliguri Division, Housing Dte. Amount of Earnest Money have mentioned in this NIT.
20. The Bidder, at his own responsibility, risk and cost must visit the site of works before submitting offer with full satisfaction. No condition or claims at a later date will be entertained in regards to any issues of difficulties.
21. Any EMD drawn in favour of **Executive Engineer, Siliguri Division, Housing Directorate**, Payable at **Siliguri** in the form of RTGS/NEFT from any Nationalised bank or what's so ever manner if uploaded once against any tender under reference shall be retained with them till it is released by the Executive Engineer. On cancellation of the Tender / being declare that Unsuccessful Tenderer after issuance of work order to the Lowest Tenderer if the same EMD is found to be utilise in any other tender of this Division / Circle / Department then penal action in the form of Black Listing of the Contractor and also may be recommended and adopted in P.W.D. code.  
Balance earnest money if required will have to be submitted along with submission of Tender documents for formal agreement.
22. Conditional/ Incomplete tender will not be accepted.
23. The intending Tenderers are required to quote the rate on line considering all kinds of taxes.
24. *Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 (d) The West Bengal Building & other Construction Works Act and other laws relating EPF, Misc. Fund Act if applicable or any other laws relating thereto and the rules made and order issued there under from time to time.*
25. Any objection regarding shortlisted agency (qualified / disqualified both) should be brought to the notice inviting authority i.e. Executive Engineer, Siliguri Division, Housing Directorate immediately [within 02(two) days even online object is valid] from the date of publication of list of qualified / disqualified agencies and beyond that time schedule no objection will be entertained by the Executive Engineer, Siliguri Division, Housing Directorate.
26. After opening of the Financial Bid of the qualified bidders during financial evaluation by the e-Tender inviting authority will verify the credential and other documents of the lowest bidder in original or other bidders if required which should be produced on notifying demand immediately within 24 hrs. of working days. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said tenderer under any circumstances. Till then the tender remain alive until further notice declaring the tender cancelled.



27. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence.

- i) Form No. 2911(ii) & NIT
- ii) Special terms & conditions.
- iii) Technical Bid.
- iv) Financial Bid

28. The prospective tenderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (three) years. Such abandonment or rescission will be considered as disqualification towards eligibility. An undertaking regarding above to be submitted.

29. The prospective tenderers should own/ lease/ arrange the required plant and machinery if required. Conclusive proof of machinery in working condition if required shall have to be submitted.  
(Non-Statutory documents)


**30. Qualification criteria.**

The tender inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum regarding.

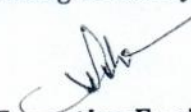
a) **Technical Capability comprising of personnel & equipment capability.**

b) **Experience/Credential**

The eligibility of a bidder will be ascertained on the basis of the digitally signed documents in support of the minimum criteria as mentioned in a, b, c above. If any document submitted by bidder is either manufacture or false, in such cases the eligibility of the bidder/ tenderer will be out rightly rejected at any stage without any prejudice.


  
**Executive Engineer**  
**Siliguri Division, Housing Dte.**  
**Siliguri**

Copy forwarded to the Deputy Director of Information & Cultural Affairs Department, Nabanna, 9th Floor, 325, Sarat Chatterjee road, Howrah - 711102 for kind information and taking necessary action.

  
**Executive Engineer  
Siliguri Division, Housing Dte.  
Siliguri**

Copy forwarded for favour of kind information to :-

- 1) The Chief Engineer, Housing Directorate .
- 2) The Joint Secretary, Housing Department for display on the Website of Housing Department.
- 3) The Superintending Engineer, North Circle, Siliguri.
- 4) The Assistant Engineer, Siliguri / Jalpaiguri / Coochbehar Sub-Division.
- 6) The Superintending Engineer,(P.W.D.), Northern Circle, Jalpaiguri / The Superintending Engineer, P.W. (Roads), Highway Circle No. IV, Saktigarh, Siliguri./Malda. with request for wide circulation through his Notice Board.
- 7) The Executive Engineer, P.W.D. / PW (Roads) / North Bengal Construction Division,/P.W (CB)/NH Darjeeling/ Siliguri / Jalpaiguri / Malbazar/ Cooch Behar / Alipurduar with request for wide circulation through his Notice Board.
- 8) The Assistant Engineer PWD, / PW (Roads)/PW (CB) /NH, Siliguri/ Darjeeling/ Coochbehar/ Alipurduar/ Jalpaiguri/ Malbazar/ Kalimpong / Siliguri Construction Sub- Divn. with request for wide Circulation through his Notice Board.
- 9) The District Magistrate Darjeeling / Jalpaiguri/ Coochbehar / Alipurduar/ Kalimpong with request for wide circulation through his Notice Board.
- 10) The District Information & Cultural Officer, Siliguri, Darjeeling / Jalpaiguri/ Coochbehar / Alipurduar / Kalimpong with request for wide circulation through his Notice Board.
- 11) The Divisional Accountant / Cashier, Siliguri Division, Housing Dte.
- 12) Estimating Branch of this office.
- 13) The Notice Board of this Division.

  
**Executive Engineer  
Siliguri Division, Housing Dte.  
Siliguri**